Governmental Research Notes

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WESTERN GOVERNMENTAL RESEARCH ASSOCIATION

Bureau of Public Administration

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WESTERN RESEARCHERS MEET IN OAKLAND AT FOURTEENTH ANNUAL CONFERENCE

Governmental problems of western growth were studied by two hundred researchers and administrators at the Hotel Claremont in Oakland, during WGRA's Fourteenth Annual Conference, September 23-24.

Methods of resource planning were reviewed by a panel on western water development which opened the two-day sessions. Led by Samuel E. Wood, California Assembly Interim Committee on Conservation, Planning and Public Works, the discussion centered largely on the recently completed seven-year investigation of the Klamath River Basin.

The panel agreed that the future course of water development can be greatly aided by a comprehensive research program, and stressed that the success of such studies depends on the amount of cooperation given by federal, regional, state and local units of government. Since regional water and power development must be based on potential urban and industrial use, there is need for an area-wide view in any extensive development program.

It was concluded that water is a positive limiting factor in the west, and that continued growth can be assured only by the systematic utilization of resources. Because the problem has dominant human overtones, the solution cannot rest solely on engineering and economic grounds. Programs must be modified and remodified to produce a well-rounded framework for future basin development.

PUBLIC TRANSIT

Public transportation in the western metropolis was discussed by a group under the chairmanship of Harmer E. Davis, director, institute of transportation and traffic engineering, University of California. Panel members agreed that western cities must induce the public to shift from private automobiles to mass transportation. Among the possible solutions are the provision of attractive, convenient, and rapid transportation at reasonable fares; and the inauguration of an educational program to acquaint the public with the advantages of mass transit. Any other inducements that are politically feasible should also be offered to stop the public from making unnecessary use of automobiles.

It was pointed out that the creation of metropolitan transit authorities might well provide the means for obtaining

T.M. HEGGLAND NEW PRESIDENT

Meeting in annual business session, the Western Governmental Research Association elected as its new President, Thurlow M. Heggland, chief administrative officer of San Diego County. The Association's new Vice-President is Samuel M. Roberts, director of finance, City of Long Beach. New Executive Committee members elected for two-year terms are Corydon T. Hill, office of city administrator, City of Los Angeles; Hugh Brown, California Taxpayers' Association, Los Angeles; and Samuel E. Wood, Assembly Interim Committee on Conservation, Planning and Public Works, Sacramento. Hold-over directors, who have one more year of their two-year terms to serve are George W. Bemis, state and local government advisor, U.S. Foreign Operations Administration, Rio de Janeiro, Brazil; Orin K. Cope, assistant to the city manager, San Diego; and E. Robert Stallings, county manager, San Mateo County. Russell Barthell moved to the position of Immediate Past President, and Stanley Scott was reelected Executive Secretary.

adequate revenue and achieving modern transit facilities. An authority would regulate the transit facilities of a metropolitan area, whether or not it owned them outright, and it would be permitted to use tax sources to meet deficits incurred.

SUBURBAN COMMUNITIES

The session chaired by Wesley McClure, city manager of San Leandro, reviewed the worries of growing suburban communities. Fringe area problems in California were illustrated by a discussion of the Lakewood area in Los Angeles County, part of which has incorporated as a city, but which continues to receive all its services from the County of Los Angeles under contract. Shortsightedness on the part of cities, restrictive annexation laws, and lack of cooperation between county and city governments were mentioned as the principal contributors to the fringe area problem, along with a tendency for communities to be over-influenced in their decisions by tax rate considerations.

Herman Kehrli, executive secretary, League of Oregon Cities, reviewed a proposal for "limited annexation" as a possible solution. Under limited annexation a city would take in parts of its fringe area for the purpose of providing a limited number of services only, and a differential tax rate would apply in such an area.

TRAINING PROGRAMS AND NEEDS

The panel chaired by Harry F. Scoville, former director of the division of administrative research, Los Angeles County, critically examined the roles of universities and government agencies in training researchers and administrators. It was agreed that there is need for greater coordination between governmental offices and universities in the education of trainees equipped with basic administrative skills. The fundamental approach to any training program must be long range and not in terms of possible production by the trainee while in the program.

Serious consideration should be given to (1) an expanded program of internships sufficiently flexible to fit student and government needs, (2) the determination as to when, during the academic career, specialization on management objectives should begin, (3) further use of the vocational psychologist in developing techniques of screening candidates for top management, and (4) the joint responsibiblity of universities and the administrative profession in placing specially trained graduates in appropriate public positions. A suggested list of courses, including personnel, finance, planning, public relations, reporting, administration and politics, was presented as being essential to any training effort. Programs must permit concentration on both academic responsibilities and administration duties.

SCHOOL ORGANIZATION

School organization and problems of school finance were the subject of a panel conducted by E. Maxwell Benton, California Taxpayers' Association. Panel members indicated that California may have to increase taxes and operate its schools on a year-round basis in order to cope with the serious financial problems confronting the school system. The cost of maintaining school facilities is the principal factor preventing children from obtaining adequate educations.

Although a concerted effort has been made to reorganize the school system during the past ten years, costly and inefficient duplication still characterizes many of the state's 1,197 separate school districts. In 1952-53, four hundred and twenty-three school districts had only one teacher, while 300 had but two. Further consolidation of districts into single administrative units was suggested as a possible solution to eliminate existing inequalities between districts and to assure better utilization of state funds. Participants concluded that an ideal systme of unified districts would reduce the state's total to between 400 and 500 separate jurisdictions.

INTERGOVERNMENTAL RELATIONS

The panel on intergovernmental relations and tax inequities, headed by T. M. Heggland, chief administrative officer, San Diego County, reviewed problems of federal

grants-in-aid, state subventions, and cooperation between the various levels of local government. The two basic problems discussed were (1) the overlapping and duplication of tax effort, and (2) lack of definition as to what services each unit of government should perform.

Panel members advocating local autonomy held that the grant-in-aid device causes confusion and fosters inequities. Proponents of federal grants pointed out that such aids prevent the adoption of inequitable taxes and enable communities to maintain essential services with proper concern for standards and programs of statewide or national interest.

After critically examining the problems of intergovernmental relations, the group concluded that the solution to many of these problems lies in (1) overhauling the tax system with a view to reducing overlapping levies, (2) developing a formula for the distribution of functions among the various units of government, and (3) where sharing of functions is necessary, establishing a uniform set of policies as a guide to action.

The view was also expressed that municipal officials should be consulted more frequently on federal-municipal programs, federal-state programs, and on many purely federal problems. In view of the tremendous significance of cities in the national picture, municipal officials could make valuable contributions to many federal programs. There should be more municipal officials on national advisory councils. City representatives should be consulted by federal agencies on decisions affecting municipalities. A permanent office of intergovernmental relations should be set up within the Office of the President.

LUNCHEONS, DINNERS AND WORKSHOPS

Luncheon meeting speakers Austin McCormick, professor of criminology, University of California, and O. W. Campbell, city manager, San Diego, addressed the conference on "Criminal Rehabilitation in the West" and on "Civil Defense in the Atomic Age," respectively. Mr. Campbell's speech was accompanied by a showing of "Operation Ivy," a documentary film on the first hydrogen bomb explosion.

Lauren B. Hitchcock, president and managing director, Southern California Air Pollution Foundation, speaking at the annual banquet, said that cities may be doomed unless government, science and the public are willing to make an all-out effort to overcome the problems of air pollution. Air pollution is at least one area in which the natural sciences are not ahead of the social sciences. Mr. Hitchcock proposed a program including continued scientific research, the development of remedies, improvement of combustion processes, particularly that of the automobile, control of industrial pollution, control of petroleum emissions, more attention to zoning, disposal of rubbish elsewhere than in the atmosphere, and an expanded program of information.

Three conference workshop sessions covered the planning of public works, preparation and use of training manuals, and forecasting demands for governmental services.

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CIVIL DEFENSE

Washington. Department of Civil Defense, Revisions and Additions to State Plan of Civil Defense. v.p. Olympia, 1954

ECONOMICS, INDUSTRY AND LABOR

Alaska Development Board, Fairbanks, Alaska, A Survey of Progress. 78p Juneau, 1954
Presents data concerning the population, government, business activities, employment, housing, education, resource development, and recreational activities of Fairbanks.

Bank of Hawaii. Department of Business Research, Islands at Work. 56p Honolulu, 1954
The bank's sixth annual report on Hawaii's economy.

California. Board of Harbor Commissioners for San Francisco Harbor, Foreign Trade Through San Francisco Customs District, 1953. 107p San Francisco, 1954
A report on all nonmilitary cargoes exported and imported through the customs district during 1953, prepared in cooperation with the U.S. Bureau of the Census.

California. Department of Industrial Relations. Division of Labor Statistics and Research, California Work Injuries, 1953. 54p San Francisco, 1954

____. ____. ____, Disabling Injuries, Crude Oil Production, California, 1953. 49p San Francisco, 1954

____. ____. ____, Disabling Work Injuries, Motor Vehicle Accidents, California, 1953. 13p San Francisco, 1954

____. ____. ____, Work Injuries in California Agriculture, 1953. 16p San Francisco, 1954

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*Note: WGRA does not distribute items listed here. To obtain reports, please contact the issuing agency directly.

California. Department of Industrial Relations. Division of Labor Statistics and Research, Work Stoppages in California, 1953. 31p San Francisco, 1954
Reports on the number of stoppages, workers involved, man-days idle, size and type of stoppages, work stoppages by industry and metropolitan area, major issues, monthly occurrence and duration of stoppages, and methods of settlement.

California. University. Institute of Industrial Relations, Bureaucracy in a Government Laboratory; by Paula Brown. 9p (Reprint no. 36, reprinted from Social Forces, March 1954) Los Angeles, 1954
Reports on a study of an Office of Naval Research laboratory.

California. University. Institute of Industrial Relations (and School of Business Administration). Human Relations Research Group, Annual Technical Report. 26p Los Angeles, 1954
A progress report on motivational factors in productivity prepared for the U.S. Office of Naval Research.

California State Chamber of Commerce, How to Prepare the Standard Community Industrial Survey Summary Report. 11p 350 Bush St., San Francisco, 1954
Contains instructions for self-surveys of communities interested in attracting new industries.

Economic Research Bureau of San Diego, Interpretation of Past Employment Trends in San Diego County. 21p San Diego, 1954
An analysis of factors contributing to the growth of the San Diego area.

Los Angeles Chamber of Commerce. Domestic Trade Department, Report on the Electronics Industry, Los Angeles Metropolitan Area. 44p 1151 South Broadway, Los Angeles, 1954
Reports on the physical facilities, range of products, human resources, and capacity of the electronics industry in Los Angeles.

San Francisco Chamber of Commerce. Research Department, San Francisco and the Bay Area. 34p 333 Pine St., San Francisco, 1954
The chamber's annual survey of the Bay Area's economy.

Seattle First National Bank, Summary of Pacific Northwest Industries: Statistical Supplement. 3p Seattle, 1954
Statistical summaries of nonagricultural employment, agricultural production, forest products, food products, price indexes, manufacturing payrolls, and value of farm products.

EDUCATION

Berkeley Unified School District, Assessed Valuation and Expenditure Studies. 5p (Salary study 1953-54, no. 4: Summary charts and tables) Berkeley, 1954
Tabulates ADA and assessed valuation per ADA in 18 selected districts, taxes levied for maintenance and operation in Berkeley and comparable districts, total school taxes levied in Berkeley and comparable districts, and actual and estimated expenditures of the Berkeley district in 1940-41 and 1953-54.

California. Department of Education, Certification in California Public Schools, 1952-53; by James C. Stone. 12p Sacramento, 1954
Summarizes general findings concerning the personal and professional qualifications of persons certificated during 1952-53.

California. State Library, Material on Educational Television in the California State Library. 8p Sacramento, 1954
A bibliography.

Montana. Superintendent of Public Instruction, Public School Financing in Montana. 19p Helena, 1954
Offers fifteen legislative proposals on the subject of school finance.

Utah Foundation, Future School Problems in Utah. 4p (Report no. 109) 400 Darling Bldg., Salt Lake City, 1954
Makes long range predictions concerning future enrollments, expenditures, required state aid, and building and teacher requirements of Utah's schools.

____, Public School Building Problems in Utah. 4p (Report no. 112) 400 Darling Bldg., Salt Lake City, 1954
Discusses the impact of inflation, population shifts, increased school-age population and a greatly increased birth rate on Utah's schools.

HEALTH AND WELFARE

Berkeley Unified School District, Health Program Organization in City School Districts. 26p (Research study no. 4, 1953-54) Berkeley, 1954
Places special emphasis on health programs in cities of 100,000 population and over, and on problems and issues relating to Berkeley.

California. Citizens' Advisory Committee to the Attorney General on Crime Prevention, Narcotic Addiction Report to Attorney General Edmund G. Brown. 53p Sacramento, 1954
Discusses the history and extent of narcotic addiction, the treatment of addicts, sources of supply of illicit narcotics, and the enforcement of federal and state narcotics laws.

California. Department of Mental Hygiene, Mental Health Film and Record Library. 39p (1954 Listing) Sacramento, 1954
A catalog of mental health material available from the department's public education section.

California. Department of Public Health, Survey of Health Needs in Glenn County. 43p San Francisco, 1954
A report on sanitation, medical, and health conditions in Glenn County.

California. Youth Authority, Report on Children and Youths Arrested by Law Enforcement Agencies in California During 1953. 12p Sacramento, 1954
A statistical report on juvenile arrests, with a brief analysis and interpretation of its meaning.

California State Chamber of Commerce, A Survey of Voluntary Health Insurance in California. 48p 350 Bush St., San Francisco, 1954
A survey undertaken to determine the number of Californians covered by voluntary health insurance, and the types of protection offered these insured persons.

California Committee on Temporary Child Care, California Children in Detention and Shelter Care. 123p 401 State Office Bldg. No. 1, Sacramento, 1954
A survey of detention and shelter care facilities in California, and an investigation of what is being done through protective services to prevent separation of children and youth from their families.

HIGHWAYS AND TRAFFIC

Burbank, Calif. Planning Board, Study of Off-Street Parking--Industrial Land Use: 1954. n.p. Burbank, 1954

California. Department of Public Works. Division of Highways (in cooperation with the U.S. Bureau of Public Roads), San Diego Traffic Survey, 1952-53. 73p Sacramento, 1954

California State Chamber of Commerce, Oklahoma Turnpikes and the Place of Turnpikes in Our National Highway System; by H.E. Bailey. 9p 350 Bush St., San Francisco, 1954
A paper by the general manager of the Oklahoma Turnpike Authority presented at the chamber's recent toll road conference.

____, Status of Toll Road Development in the United States. 3p 350 Bush St., San Francisco, 1954
Presents statistical data on toll roads in operation, under construction, and authorized for future development.

Portland Citizens' Committee on Traffic and Parking, Report to the City Council. 2p Portland, 1954
Recommends that Portland's traffic board be abolished and that its duties be delegated to the traffic engineer, that policy decisions with respect to traffic be made by the city council, and that a central traffic division be established within the police department.

Santa Cruz. Planning Commission, Traffic and Parking in Santa Cruz, California. 76p Santa Cruz, 1954
A progress report on the commission's studies of traffic, streets and highways, and off-street parking.

METROPOLITAN PROBLEMS AND MUNICIPAL AFFAIRS

Alaska. Legislative Council, Local Government in Alaska. 44p (Publication no. 21-6) Juneau, 1954
Summarizes the legal status of local government in Alaska; the types, functions and powers of existing governmental units; and alternative methods of providing new services.

Contra Costa County Taxpayers' Association, The Sunnyvale Public Safety Department. 4p (Research Bulletin no. 17) 617 Las Juntas, Martinez, Calif., 1954
Describes the combined police and fire department of Sunnyvale, California.

Coro Foundation, The Consulting Service. n.p. 821 Market St., San Francisco, 1954
Discusses the foundation's consulting service for local governments and communities.

Coro Foundation, Orinda Survey. 24p 821 Market St., San Francisco, 1954
Examines financial and other implications of municipal incorporation for the Orinda area, near Oakland, California.

Eugene. City Council, Questions and Answers on Annexation of Area North and West of Eugene, Oregon. n.p. Eugene, 1954
Annexation survey of Eugene's fringe area.

Kroeger, Louis J., and Associates, Greater Newport Harbor, Two Cities or One? 84p San Francisco, 1954
A report on the advantages and disadvantages of consolidating Costa Mesa and Newport Beach.

League of Alaskan Cities, Third Annual Convention Proceedings. n.p. Anchorage, 1954

League of California Cities, Proceedings--City Clerks Institute. v.p. Hotel Claremont, Berkeley, 1954
Texts of nine papers presented at the Institute.

____, Proceedings--Mayors' and Councilmen's Institute. v.p. Berkeley, 1954
Texts of fourteen papers presented at the Institute.

Monterey Park. Mayor, Our City: Monterey Park. n.p. Monterey Park, Calif., 1954
Describes Monterey Park's municipal government.

Oregon. University. Bureau of Municipal Research and Service, Biennial Report of the Bureau of Municipal Research and Service. 11p Eugene, 1954
Reports on the bureau's activities and services from July 1, 1952 through June 30, 1954.

Washington. Census Board, Population of Towns and Cities in the State of Washington, April 1, 1954. 17p Seattle, 1954
The most recent of Washington's annual census reports.

NATURAL RESOURCES

California. University. Division of Agricultural Sciences. Agricultural Experiment Station, Economics of Water Resources Development in the Eleven Western States--An Inventory of Research. 16p (Supplement I) Berkeley, 1954
A bibliography prepared for the Western Agricultural Economics Research Council.

California. Water Pollution Control Board, Studies of Waste Water Reclamation and Utilization. 82p (Publication no. 9) Sacramento, 1954
Considers methods of utilizing waste waters, nuisances that may result from reclaimed waters, and other matters of importance to waste water reclamation programs.

Hawaii. University. Legislative Reference Bureau, Konohiki Fishing Rights. 41p (Report no. 1, 1954) Honolulu, 1954
Discusses the major issues concerning the proposed condemnation of private ownership rights over ocean fisheries.

PERSONNEL, WAGES AND SALARIES

American Federation of Labor. Bay District Joint Council of Building Service Employees, 3 Out of 5 Have It! 24p San Francisco, 1954
A statement to San Francisco's board of supervisors regarding the "outmoded and discriminatory" bargaining position of the "miscellaneous" employees of the city and county.

Berkeley Unified School District, Berkeley Certificated Salaries 1953-54, and Certificated Salaries in Comparable California School Districts. 15p (Salary study no. 1: A series of charts and tables) Berkeley, 1954
Presents salary information concerning certificated personnel in the Berkeley Unified and seventeen other California school districts.

____, Berkeley Certificated Salaries, 1953-54, and Certificated Salaries in Representative School Districts of the East Bay and its Vicinity. 10p (Salary study no. 5: A series of charts and tables) Berkeley, 1954

California. Personnel Board, Pay Scales in the California State Civil Service. 149p (18th ed.) Sacramento, 1954
Salary data on all positions within the California state civil service.

County Supervisors Association of California, Positions and Salaries of County Officers, Judges and Court Employees Fixed by the Legislature as of January 1, 1954. n.p. Sacramento, 1954
Surveys salaries of superior and municipal court employees, grand and trial jurors, boards of supervisors, county auditors, district attorneys and school superintendents.

California Teachers Association, Personnel Policies and Practices of California School Districts. 11p (Research bulletin no. 73) 693 Sutter St., San Francisco, 1954
A survey of 531 California school districts.

Colorado Municipal League, 1954 Wage & Salary Survey of Colorado Cities and Towns. 44p 327 Norlin Library, Boulder, 1954
In addition to wage and salary data, also includes supplemental information on work weeks, vacations, overtime, holidays, and uniform allowances.

Kroeger, Louis J., and Associates, City of Fontana, California--Position Classification and Pay Plans. 14p 25 California St., San Francisco, 1954

____, City of Inglewood, California--Job Classification and Pay. 27p San Francisco, 1954

____, City of Merced, California--Salary Recommendations for Administrative Classes. 5p San Francisco, 1954

____, City of Modesto, California--Position Classification Plan. n.p. San Francisco, 1954

____, City of Ontario, California--Salary Plan. 8p San Francisco, 1954

____, City of Torrance, California--Salary Plan. 11p San Francisco, 1954

Kroeger, Louis J., and Associates, County of Solano, California--Job Classification Plan. n.p. San Francisco, 1954

U.S. Bureau of Labor Statistics. Western Regional Office, Occupational Wage Survey, Los Angeles, California, March 1954. 25p 630 Sansome St., San Francisco, 1954

PLANNING, HOUSING, AND REDEVELOPMENT

American Institute of Planners. California Chapter, Organization for Planning; by Allen Grimes. 9p 4313 Leimert Blvd., Los Angeles, 1954
A suggested method of organizing the planning function in municipal and county government.

Honolulu. Redevelopment Agency, Housing Expenditures of Office Workers' Families in Honolulu: 1951. 4p Honolulu, 1954

New Mexico. University. Department of Government. Division of Research, Housing in New Mexico; by Vicente Trevino Ximenes and Shirley Driggs. 18p (Publication no. 44) Albuquerque, 1954
A graphic and non-technical comparison of housing conditions in the United States and New Mexico, based on the April 1, 1950 census of housing.

Research Associates, Survey of Rental Units. 59p 606 Stangenwald Bldg., Honolulu, 1954
Survey of available rental units in Honolulu.

Salinas. City Manager, Proposed 1954-55 City Planning Program. 6p Salinas, Calif., 1954
Recommends the development of a comprehensive city plan. Urges that the council enlarge the planning department and retain an architectural firm to assist in developing a civic center plan.

San Diego County. Planning Commission, Master Plan, Branch Administrative Centers. 14p San Diego, 1954
Explains the county's plans for the construction of administrative offices in outlying centers.

Santa Cruz. Planning Commission, City of Santa Cruz Subdivision Manual. n.p. Santa Cruz, Calif., 1954
Presents the step-by-step procedure for processing new real estate subdivisions in Santa Cruz. Includes sample forms and certificates to be used.

Wise, Harold F., and Associates, Industrial Tract Survey, Lodi, California. 44p Menlo Park, Calif., 1954
A report on the problems and implications of a proposed 800-acre industrial development near Lodi, intended to serve as a basis for policy decisions on annexation and related matters.

POLITICS

Haynes Foundation, Party Politics in the Golden State; by Dean R. Cresap. 126p 607 S. Hill St., Los Angeles, 1954
A study of political party organization and activities in California.

RECREATION

California. Recreation Commission, An Appraisal of Community Recreation Services in Crockett, California, Contra Costa County. 21p Sacramento, 1954

____. ____, A Plan for Development of Public Recreation Services in Hayfork, California. 7p Sacramento, 1954

____. ____, A Plan for Development of Public Recreation Services in Weaverville, California. 8p Sacramento, 1954

Washington. University. Bureau of Governmental Research and Services, Washington Statutes Relating to Parks and Recreation, With Annotations. 121p (Report no. 127) Seattle, 1954

STATE GOVERNMENT AND INTERGOVERNMENTAL RELATIONS

Alaska. Legislative Council, Classification of Receipts and Disbursements of the Territorial Government, and Comparison with State Averages. n.p. Juneau, 1954

____. ____, Handbook on Alaska Territorial Government, 1954. 60p Juneau, 1954
Contains general information about the structure of Alaska's territorial government.

____. ____, Methods of Selection of Heads of Executive and Administrative Agencies of the Territory of Alaska, 1954. n.p. Juneau, 1954

Arizona Tax Research Association, What Your State Legislature Costs! 11p 5 North 17th Ave., Phoenix, 1954
Reviews the operations and expenditures of the last four Arizona legislative sessions.

California. Department of Finance. Division of Budgets and Accounts. Financial Research Section, Estimated Population of California: 1950-1954, with Projections to 1965. 13p Sacramento, 1954

California. Legislative Auditor, Analysis of Effect of Proposed Ballot Propositions upon State's Finances. 18p Sacramento, 1954

____. ____, Chronological List of California Legislative Interim Committees and their Reports, 1937-1953. 11p (1954 Supplement) Sacramento, 1954

____. ____, Partial Report on a Study of the California Department of Motor Vehicles. 44p Sacramento, 1954

____. ____, Study of Costs of Cooperative Personnel Services, State Personnel Board. 8p Sacramento, 1954

California. University. Bureau of Public Administration, The Impact of Federal Grants-In-Aid on California; by Earl C. Segrest and Arthur J. Misner. 347p Berkeley, 1954 $4.50
One of the first comprehensive studies of federal grants-in-aid and their impact on California. Reviews the grant device, its purpose, techniques, and basic problems. Includes a detailed description of the development and operation of each grant program in California.

Haynes Foundation, Analysis of Measures on the Ballot--November 2, 1954; by David G. Farrelly. 19p 607 South Hill St., Los Angeles, 1954
Analyzes the provisions of each measure to be voted on at the general election in California. Gives a brief background statement for each proposition.

Utah Foundation, Central Office Facilities of State Government in Utah. 4p (Report no. 111) 400 Darling Bldg., Salt Lake City, 1954
Outlines pertinent facts to be analyzed in planning additions to state office facilities.

TAXATION AND ASSESSMENT

Los Angeles Chamber of Commerce. State and Local Government Department, City Sales and Use Taxes in California. 4p (Revised to August 6, 1954) Los Angeles, 1954
A tabulation of municipal sales and use taxes in California.

Wyoming Taxpayers Association, Your Tax Dollar. n.p. (Report no. 78) P.O. Box 2185, Cheyenne, 1954
A graphic report showing where the tax dollar for Wyoming local government comes from and where it goes.

THE JOB FINDER

U.S. Government

Budget and/or Organization and Methods Examiner ($4,205-$5,940). Three years' general experience and one to three years' specialized experience. College degree may be substituted for three years' general experience. No closing date. Apply: Director, 12th U.S. Civil Service Region, Rm. 128, Appraisers Bldg., 630 Sansome St., San Francisco 11, California

Junior Management Assistant ($3,410 and $4,205). GS-5: College graduation in public or business administration, political science, economics or related fields. GS-7: College graduation in one of the above fields and one year of experience, or six years of resident college work resulting in an LL.B. or higher degree. Closing date November 30, 1954. Apply: U.S. Civil Service Commission, Washington 25, D.C.

Budget Examiner ($5,060). Five years' experience in budgeting. College degree may be substituted for three years' experience. No closing date, Apply: Civilian Personnel Office, McClellan Air Force Base, McClellan, California.

City of Los Angeles

Personnel Technician ($464-$596). College graduation and six years' professional administrative analysis or personnel experience. Closing date November 23, 1954. Apply: Civil Service, Rm. 5, City Hall, Los Angeles, California

County of Los Angeles

Executive Assistant, Regional Planning ($575-$715). Graduation from an accredited college and three years' experience in budget preparation, personnel, administrative analysis work, or management. Closing date November 11, 1954. Apply: Los Angeles County Civil Service Commission, 501 N. Main St., Los Angeles 12, California.

Deputy Probation Officer, ($375-$464). Graduation from an accredited college, two years' experience, or two years' graduate work leading to a master's degree in social work. Closing date November 4, 1954. Apply: L.A. County Civil Service Commission (address above).

Personnel Librarian ($303-$375). Graduation from an accredited library school. Closing date November 11, 1954. Apply: L.A. County Civil Service Commission (address above).

Librarian III ($319-$395). Closing date November 20, 1954. Apply: L.A. County Civil Service Commission (address above).

State of Washington

Hospital Superintendent, Washington State Department of Public Institutions ($864-$1,032). M.D. degree, license to practice medicine in the State of Washington, two years' training in approved residency program in psychiatry, and five years' clinical psychiatric experience required. No closing date. Apply: State of Washington, Personnel Board, 1209 Smith Tower, Seattle 4, Washington.

Assistant Superintendent, School for Mentally Deficient ($555-$662). Graduation in social sciences or education and five years' professional experience. Closing date December 6, 1954. Apply: State of Washington, Personnel Board, 1209 Smith Tower, Seattle 4, Washington.

IN THE NEWS

Frank M. Stewart, professor of political science, UCLA, who was on sabbatical leave during the academic year 1953-54, resumed teaching during the fall semester.

Thurlow M. Heggland, chief administrative officer of San Diego County, reports that Fred. J. Morey, supervising administrative analyst, office of chief administrative officer, has taken a years' leave of absence to participate in an organizational study of the Philippine government being conducted by Louis J. Kroeger; David Balmer, administrative analyst, office of chief administrative officer, has been appointed administrative officer of Solano County; and Louis Cooper, administrative assistant in San Diego County department of public works, has been appointed assistant commissioner of public works for administration, City of Fresno.

Charles W. Flanagan has been promoted to the position of chief, budget division, Sacramento Air Materiel Area. His new duties will include supervision of three branches concerned with operating and procurement funds, and procedures and reporting control.

M. I. Gershenson, chief, division of labor statistics and research, California Department of Industrial Relations, has been appointed to the community advisory committee of the institute of industrial relations, northern section, University of California.

Charles R. Lohmeyer, president, S.F. Bay Area Chapter, American Society for Public Administration, and employment superintendent, San Francisco Naval Shipyard, announces that John W. Macy, Jr., executive director of the U.S. Civil Service Commission, will speak on "Current Administration of the Federal Civil Service System" at the S.F. Bay Area Chapter's first fall meeting, Hotel Claremont, Oakland, November 3, at 7:00 p.m.

The Bureau of Public Administration, University of California, announces the November publication of a bibliography on "Investigating Procedures of Congressional Committees," by Dorothy C. Tompkins.

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